

Do you want to work as a JUNIOR DESIGNER in a corporate interior design firm where GOOD DESIGN MATTERS, and so do YOU?

Do you value being:

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**An integral part** of a company where everyone is welcomed, valued, heard, and respected  
**Committed** to doing what is right and striving to bring your best self each day  
**Purposeful** in your work by being responsive, well-informed, and deliberate  
**A collaborator** who enjoys building genuine relationships to reach common goals

Do you enjoy:

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**Creating** great experiences for clients, through all phases of the design process  
**Designing** for a wide variety of types / sizes of corporate / tenant offices and building spaces  
**Growing in your knowledge and skills** to become a well-rounded designer  
**Challenging yourself** on a variety of technical and creative tasks for projects on a weekly basis while collaborating as part of a team and applying your skills to help get projects completed on time

We would love to meet you if you:

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- Want a full-time Junior Designer position in a commercial interior design firm and have 0 to 2 years of work experience with an interior design degree from a 4-year accredited program (preferred), with software proficiency in operating AutoCAD and Microsoft Office 365
  - Possess integrity and dependability with good organizational skills, resourcefulness, and a desire to learn both the technical and creative sides of the design process
  - Want to work in a design firm that values the quality of work we produce plus make a difference within our growing and relaxed design firm
  - Enjoy a faster project pace that encompasses a wide variety of corporate clients from small to large companies working on multiple types of projects from start to finish
  - Pay attention to details, do quality work, follow established standards, guidelines, and procedures, and are answerable for personal actions
  - Are good-natured, down-to-earth, a team player, effectively communicate, build rapport and relate well with all types of people

About Go Studio:

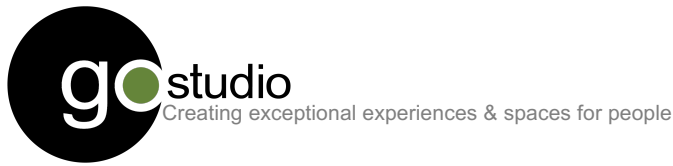
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**We are a corporate interior design firm with a special emphasis on (and love for) Tenant Development.** Founded in 2002 in Downtown Dallas, we serve a variety of clients and buildings; design for a vast assortment of spaces that range in size and scope while addressing a wide range of budgets and timelines. Our clients include building owners, property managers, leasing agents, and end-users (*tenants and independent corporate clients*). Go Studio offers competitive pay, paid parking, health benefits, generous PTO, and more.

**We are a smaller firm with a mighty purpose to create exceptional experiences & spaces for people!**

**We hope you feel as excited about joining our team as we feel about doing the design work we love!**

**If you do, email us at [rise@gostudio.com](mailto:rise@gostudio.com) and we can send more information.**



## RE: Job Posting

### INTERIOR DESIGNER: JUNIOR

Full-time Position immediately available

#### Role Overview:

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As a Junior Designer, you will play a crucial role in supporting the design team in creating innovative and functional interior spaces for our clients. Working closely with Project Coordinators and Project Managers, your main responsibility is tenant development design production. This position offers an excellent opportunity for growth and skill development within the commercial interior design industry.

#### Duties & Responsibilities:

A Junior designer works on a variety of tasks through all phases of the design process as well as assisting the Studio Coordinator in library maintenance and archiving tasks. A Junior Designer will perform some or all the following tasks under direct supervision by senior staff members:

#### Regular Execution

- Manage daily, weekly, and monthly project deadlines and scheduling
- Deliver and track client production work
- Complete ongoing training with Project Manager and President
- Attend vendor presentations and industry events
- Regular 1:1 check-ins and annual performance review with President or Chief of Staff

#### Required Outputs

- CAD production (including as-builts, space plans, pricing plans, construction documents, marketing plans, lease exhibits, square footage calculations, file translations and the like) utilizing Go Studio standards
- Non-content related peer review of other's construction documents
- Field verification
- Assistance with finish selections and palette presentations, both virtually and in-person
- Research (including code compliance, finishes, products and materials, and the like)
- Vendor coordination

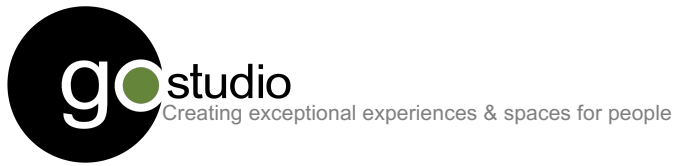
#### Effective Communication

- Go Studio co-workers (design and office staff)
- Vendors & industry representatives
- Microsoft Outlook calendar visibility with co-workers

#### Required Competencies:

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- **Software Proficiency:** Operating AutoCAD and Microsoft Office 365
- **Teamwork:** Cooperating with others to meet objectives
- **Time, Priority, and Attention Management:** Prioritizing and completing tasks in order to deliver high-quality production work within allotted time frames, while practicing focused, uninterrupted, distraction-free work methods
- **Personal Accountability:** Being answerable for personal actions
- **Interpersonal Skills:** Effectively communicating, building rapport and relating well with all types of people



## Education & Experience:

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- 4-year accredited interior design degree preferred
- 0-5 years of relevant work experience
- Adobe Suites or Bluebeam capabilities a plus

## Work for Go Studio:

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### Hours:

In-office hours are 8:30 AM to 5:30 PM Monday through Friday

*\*Flexibility is available*

### Compensation:

Full-time positions are salary based commensurate with experience. Full-time positions include insurance benefits, SIMPLE IRA plan, a rotating Friday off schedule, on-site parking garage / public transportation coverage, and bonus opportunities.

### How to apply:

All interested candidates, please email or mail your resume and samples of your work to:

**Christina Rossini | Chief of Staff**

**Email:** [rise@gostudio.com](mailto:rise@gostudio.com)

**Mailing Address:**

1201 Main St., Ste. 1370

Dallas, TX 75202

214.420.4646 x103

## Why Go Studio Exists:

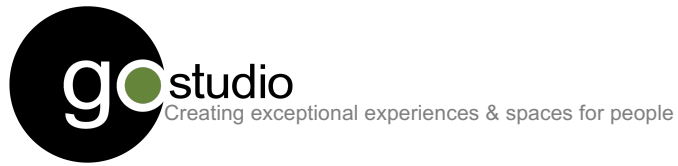
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We are a smaller firm with a mighty purpose to create exceptional experiences and spaces for people! We create exceptional experiences and spaces for people by fostering awesomeness in our culture, people, work product, and relationships through providing corporate interior design services.

## Go Studio Core Values:

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<b>Gojo</b>	Our place is special. We acknowledge the uniqueness of our team and our clients by creating an environment where everyone is welcomed, valued, heard, and respected.
<b>All-in</b>	Our team is committed. We strive to be responsive, do what's right, and do our best – even on days when our best looks different.
<b>Purposeful</b>	Our work is well-informed and deliberate. It sets us apart. We focus on the details and won't leave things to chance, because we know our designs bring vision to life.
<b>Connected</b>	Our relationships are give-give. We commit to collaborating with a community of people we value and who value us. Our mutual success is built on long-lasting, trusting, genuine relationships.



**For more info about Go Studio:**

- **Website:** <http://www.gostudio.com/>
- **Instagram:** <https://www.instagram.com/gostudiodallas/>
- **LinkedIn:** <https://www.linkedin.com/company/go-studio-interior-design-dallas>
- **Facebook:** <https://www.facebook.com/gostudiodallas/>